

**Greenway Technical Committee
Meeting Notes
Grand Forks Park District Conference Room
10:30 AM Wednesday, October 12, 2004**

Steve Mullaly, GF Park District
Melanie Parvey-Biby, City of GF
Lonny Winrich, ND State Representative
Helen Cozzetto, MN DNR

Dale Skyberg, EGF Parks & Rec
Kim Greendahl, City of GF
Gladwin Lynne, MN DNR

- I. **August 11, 2004 Meeting Minutes:** approved as submitted.
- II. **Trailblazing Support Letter:** Add "which" to final paragraph, first sentence.
- III. **Update on the Greenway Sign Request to the ND DOT:** Although the original request was denied, Dan Jonasson will send a letter to the North Dakota Department of Transportation requesting that this matter be kept open, in case the policy changes. Signage is still an important issue to help guide visitors to the Greenway. Each city should pursue implementing their trailblazing plan.

The main goal will be to sign only the major parts of the Greenway: Discussed text to be included on sign; consider some consistency between the two cities. **This will be discussed at the November staff meeting.**

- IV. **Grand Forks/East Grand Forks Bikeway Network:** Attendance for the Metropolitan Planning Organization (MPO) public Open House on Thursday October 7, 2004 6-8 pm in the Grand Forks City Hall Council Chambers was good. All comments should be submitted to MPO soon for consideration for the planning document.
- V. **Amenities Grid:** Kim has been developing a grid listing all the amenities available in the Greenway. This information will be included in a booklet being developed to answer user questions about facilities. Information will also be posted on the web page. The City of Grand Forks will maintain the master document and distribute to each managing agency. Each agency can then print copies as needed. **Action item: Dale will send EGF park information to Kim. All information needs to be to Kim by November 2 for inclusion in a draft document for discussion at the November 9 Greenway Technical Staff meeting.**

Suggestions/edits:

- Add "Entrance fee required" to campground information
- Include website address and photos in brochure

- VI. **Greenway Brochure:** The original supply of the Greenway brochure (10,000 copies) printed Spring 2004 has been depleted and requests are still being received. The cost of reprinting the large size brochure limits the ability to produce a large quantity. A print run of 15,000 copies of a smaller brochure (8½ x 11) would be less expensive. Committee agreed that this was a better use of the dollars. Funding has been committed by the Friends of the Greenway (\$500) toward this project. Remaining funds would come from the Greenway Technical Staff Promotions Fund. **Action item: Kim**

will also request funds from the Downtown Leadership Group, which participated in the original printing. The committee agreed to bill each managing agency \$300 annually for the Greenway Technical Staff promotions fund. **Action item: Steve will check on the balance of the fund to date and send invoices for the 2005 contributions.**

The Friends of the Greenway (FoGW) have requested to include the Hugo's logo because the funding the FoGW contributes will be from the Hugo chili sales. Committee declined this request, based on the fact that Hugo's is actually contributing the funds to the FoGW, not the brochure.

- VII. **Greenway Birding List:** The list will feature 245 species. The list should be updated by November 1. Suggestions for cover art included the bald eagle and red head woodpecker. **Action item: Melanie will invite Mary Egeland, ND Game & Fish, to the November meeting to discuss funding the printing of the brochure.**
- VIII. **National Trails Symposium:** Melanie and John Fisher will be presenting a seminar on "Time Saving Techniques for a Fast Track Project." at the National Trails Symposium in Austin, TX October 21- 24.

Next Greenway Technical Staff meeting: November 9, 2004 10:30 am at the Grand Forks Park District Offices,

Next Greenway Technical Committee meeting: January 11, 2005

****NOTE: The December meeting has been cancelled.**

Upcoming Greenway Events: Veteran's Day Race- November 11, 2004 Lincoln Dr. Park; Christmas in the Park – Lincoln Dr. Park November 26- Jan. 4, 2004; Santa's Village- December 16-19 Lincoln Golf Club House

Submitted by: Kim Greendahl, Greenway Specialist, City of Grand Forks