

Greenway Technical Committee (GTC) STAFF
10:00AM – Tuesday, August 15, 2017
Icon Sport Center, 1060 47th Ave S, Park District Conference Room

Meeting Notes

I. Present:

- Bill Palmiscno, Chair
- Dave Kuharenko, City of GF Engineering
- Sgt. Doug Wright, GF Police
- Jairo Viafara, MPO
- Stephanie Erickson, GF Planning
- Reid Huttunen, EGF Parks & Rec
- Kim Greendahl, City of GF Greenway

II. Old Business

A. Trail Naming and Motorcycle Ride Request Update:

- A temporary sign was placed on the Greenway trail in EGF in memory of Kenneth Olson.
- The Iron Pigs Motorcycle Club (IMPC) did not ride on the Greenway during their annual ride. They used River Road instead.
- Mike Anderson of the Red River Valley Chapter of the IPMC will look into riding on the Greenway next year for the memorial.
- MN DNR has stated that they will not waive their vehicle permit fee (\$7/per vehicle).

III. New Business

A. Request for Additional Item to be included on Project Assessment Form:

- “Does the project comply with the Americans with Disability Act Accessibility Requirements and State Accessibility Requirements?”
 - ♦ Private Parties/Groups should not have to follow these requirements.
 - ♦ Question could confuse those filling out the form. Look at adding a definition or clarification for this question.
 - ♦ Committee would like more information on the requirements from Corey Birkolz, Options, because he made the request. Kim will invite Corey to the October meeting.
- Any other Additions?
 - ♦ No additions to form at this time.
- Kim will invite Corey to the October meeting to answer questions the committee has about this request.

B. Electric Motorcycles, Bikes and Cars:

- ATV's and golf carts have been allowed in the past on the Greenway to set up race signs.
- Motorized bikes can be used for those individuals that need assistance biking. These bikes are able to go 20 – 30+ mph.
 - ✦ The speed limit on Greenway trails is 10 mph.
- Committee will review ordinance for engine size allowed at the October meeting.
- The Wild Hog Marathon intended to use Harley Davidson motorcycles as a lead to their race. They will be notified that this is not allowed on the Greenway. Bicycles may be used instead.

C. Advertising and Promotions:

- UND Visitor Guide
 - ✦ \$925 paid by Greenway Promotions Fund.
 - ✦ Request was made to remove the map from the advertisement as it is too small for proper use. Instead add more contact information for Greenway map, activities, etc.
- GGFCVB Ad (Greater Grand Forks Convention & Visitors Bureau)
 - ✦ \$1350 paid by City of Grand Forks.
 - ✦ The use of the map is considered an asset. Due to this we are only charged for the written portion of the ad.
- NEW – GF Airport \$1000
 - ✦ Ad would be place on scrolling screen. May consider this for future advertising.
- Brochures
 - ✦ Brochures will need to be reprinted next year because the supply is running slow.

D. Trail Naming Process:

- Form will need to be created.
- Combining forms would make it easier for applicants. Kim will add a section to the bench request form to incorporate this item.

IV. Greenway, Bicycle & Pedestrian Group Update:

A. Freezeway Skate Trail

- Nick Jensen joined the meeting to present/discuss the Freezeway Skate Trail with the group.
- Explained that the funding application he had submitted was written with terminology that he felt explained Grand Forks for the review committee located in Miami, Florida.
- Nick brought an example of how the path is created or set up.
 - ✦ The walls of the path are up to 3 feet high. This allows the path to be anywhere from 4" to 22" thick to allow for grading.

- The exact path of the Freezeway has not been determined yet.
 - ♦ The user group suggested utilizing UND for a trial path this year. Nick would like to locate the project downtown.
 - ♦ The rise and fall (slope) of the terrain will need to be considered when selecting the route.
 - ♦ Bill suggested utilizing the area west of the dog park in Lincoln Drive Park.
 - There are roads that lead into the area.
 - Terrain is relatively flat.
 - Located near other winter activities (skiing, etc.)

B. Bike Share

- This project is still being considered. GF city staff is trying to secure funding and a group to oversee the day to day operations.
- They are looking for a non-Profit group to oversee this project.

V. Agency Updates

- A. City of EGF:** Overlaying of some trails is still in progress. Starting to transition from summer activities to fall and winter activities. There are a couple of events coming up in September. There will be a Community Paddle Event September 12 on the Red Lake River near the Louis Murray Bridge. Participants will get instruction on canoeing and then practice on the river in a 10-person canoe. Altru is sponsoring a Get to Know Your Greenway Event. Participants will be invited to explore the Greenway while stopping at appointed areas in EGF for activities. Activities will include yoga, kickball, Frisbee, etc.
- B. GF Park District:** Pools will be closing at the end of this month. Bismarck and Fargo pools have already closed for the season. Ice arenas have started to open. The last Movie in the Park will take place on August 22nd at Lincoln Drive Park. The movie will be Beauty & the Beast (2017).
- C. Greenway:** The ND State Disc Golf Tournament will be happening the 25th – 27th of this month. Kim is working to get two course maps printed on fiberglass signs. The tee pads in the lower loop course have been completed.
- D. MN DNR:** The state office has determined that no logos containing tobacco or alcohol will be allowed on any material handed out or posted at campsites.
- E. MPO:** A number of activities that could impact bicycles and pedestrians have been taking place. These include updating the ND Active Transportation Plan, the MNDOT District 2 Bicycle Plan, and the Goals and Objectives for the GF-EGF Bicycle and Pedestrian Plan.

F. GF Police Department: Sgt. Wright inquired on the completion of graffiti removal at the south end drainway. Kim will find out. The annual Grand Cities Community Event will be held September 12.

G. GF Engineering: The department is looking at multi-use trails and streets within the city that need improvement and seeking funding for those areas. Examples would include special road funds and recreational trails.

VI. Other

A. Bike fixit stations: The locations are still being finalized for the two bike fixing stations. The expectations for these stations differed between the Committee and Scheels. The station in Grand Forks will be along the trail in the upper area of Lincoln Park due to higher traffic. Reid will be meeting with a Scheel's Representative today to discuss locations in EGF. The tentative location is by Restaurant Row. The East Grand Forks Campground was also awarded a station from the MN DNR. That station will be located by the campground office or entrance. This may change because of how close the two stations would be in that area.

Minutes Submitted by: Theresa Flitter, Administrative Specialist

Minutes Approved by: Kim Greendahl, Greenway Specialist

Supporting documents: Project Assessment form
Bench donation form

PROPOSAL DETAILS	
Project name:	
Proposed location:	
Submitted by:	
Desired start date:	
Is this request: <input type="checkbox"/> One time event <input type="checkbox"/> New installation <input type="checkbox"/> Improvement to existing facility	

REVIEW OF POTENTIAL IMPACTS				
YES	NO	UNK	N/A	Will or does this project, activity or special event:
				Have support from a significant number of users?
				Enhance or compete with a similar activity already offered somewhere else in the GGF community?
				Introduce a new kind of recreational activity to the Greenway?
				Significantly change the level of public use?
				Be located near a heavily populated residential area?
				Be self funded?
				Require ongoing maintenance by agency staff?
				Require a change to the Greenway plan?
				Compromise greenway rules or city ordinances?
				Jeopardize needs described in other plans?
				Contribute to cumulative effects with other proposals or projects?
				Likely generate significant public opposition or controversy?
				Take place in an area that is relatively undisrupted?
				Impede the function of the Greenway as a floodplain?
				Involve development or modifications of wetlands, protected waters or water control structures?
				Introduce an organism(s) which is different genetically or species-wise from those presently or historically occurring in the Greenway?
				Affect any known archaeological, historical or cultural site?
				Involve habitat loss, alteration or fragmentation or land use changes such as planting, burning, grazing, clearing or water manipulation?
				Include the use of chemical toxicants?
				Affect any known federal or state listed species, other rare species or any designated or proposed natural or scenic waterway, wilderness area, State Natural Areas, Natural Heritage Registry site, significant natural community or private land?
				Disturb soil or result in soil erosion, deposit, compaction, and/or loss of sod or ground cover?
				Have a greater impact under certain weather conditions, especially rainy or wet conditions?
				Affect research activities or monitoring plots?
				Require permits from other agencies?
				Likely require temporary or permanent mitigation measures?
				Have any natural/cultural resource impacts not listed above?

IMPORTANT: Completion of the application assessment for the proposed project/action/special request does not constitute approval for the project to begin. Approval for the request to move ahead will be provided by the Greenway Technical Committee staff.

ADDITIONAL INFORMATION AND SUPPORT DOCUMENTS
Concerns – Describe concerns regarding application information: .
Information sources & field review: <ul style="list-style-type: none">- List dates and names of information sources (individuals & written) consulted in this process.- List significant native plant communities, rare species, cultural resources or other important natural/cultural elements which could be impacted.
Recommended course of action:
List all permits required:

Greenway Technical Committee staff recommendation:

Proposal accepted. Applicant will be informed to work with designated agency for further assistance. Designated agency: _____

Proposal denied for the following reasons: _____

Proposal incomplete or requires more information. Staff will work with applicant to clarify the application.

Signed by Greenway Technical Committee Chairperson

Date



Greenway Bench Donation Program

Program Purpose: The Greenway Bench Donation Program is designed to increase public enjoyment of the Greenway. The Program also provides an excellent opportunity to honor a loved one or to recognize someone's special achievement.

General:

1. Park benches may be donated anonymously.
2. Park benches may be donated in honor or in memory of a loved one or to recognize someone's special achievement.
3. Greenway and park staff will work with donor to determine a location for a bench based on the bench placement plan of approved locations. The final placement of the bench will be discussed with the donor before installation.
4. Greenway and park staff will order, assemble and secure the bench with concrete footings in the approved location.
5. Greenway and park staff will perform general maintenance and upkeep around the bench area.
6. Greenway and park staff accepts no liability for damage to any bench from vandals or third parties.
7. Greenway and park staff reserves the right to remove any donated benches that have been damaged and are, in the view of greenway and park staff, beyond repair. Greenway and park staff will replace the damaged memorial for the useful life of the bench as soon as practical. A bench is guaranteed for a minimum of 10 years.
8. Benches are made from recycled materials in cedar color for low maintenance and UV protection.
9. The cost of a new park bench is \$1,500.00. This includes a 5" x 3" brass plaque for engraving. Exact model and style is subject to change based on availability.
10. For those wishing to place a plaque on an existing bench, a 5" x 3" brass engraved plaque is available for purchase and can be affixed to the backrest of a bench. The cost of the 5" x 3" engraved plaque is \$500. A photo and specific style information is available in the brochure.



Greenway Bench Donation Program

Yes, I would like to participate in the Greenway Bench Donation Program. I understand that my monetary donation of is tax deductible.

I would like to purchase:

_____ New bench (\$1,500) _____ Plaque for existing bench (\$500)

Preferred location (subject to availability) _____

Inscription for plaque (limit of 21 characters per line, 3 line limit; subject to approval)

ITEM	COST	QUANTITY	TOTAL PRICE
Bench & plaque	\$1,500		
Plaque only	\$ 500		
		AMOUNT DUE	

Name: _____

Address: _____

City, State and Zip Code _____

Phone number: _____

Email: _____

Please return this order form to:

For East Grand Forks:
 EGF Parks & Recreation Department
 EGF City Hall
 600 DeMers Avenue
 East Grand Forks, MN 56721

For Grand Forks:
 Public Works Department – Greenway
 P.O. Box 5200
 Grand Forks, ND 58206-52006