

Greenway & Bike and Pedestrian Advisory Committee (G&BPAC)
Formerly the Greenway & Trail Users Advisory Group
Tuesday, April 14, 2015 – 7:00 PM
GF City Hall, 255 North 4th Street, Grand Forks, ND – Room A102

Meeting Notes

Richard O'Connor
Teri Kouba, MPO
Jane Croeker
Wes Rogers
Art Young

Stephanie Erickson, GF planning
David Kuharenko, GF engineering
Travis Hagen
Jairo Viafara, MPO
Kim Greendahl, City of GF

I. Greenway items

- A. **River access projects:** The work contract is being routed for signatures. The engineering department is working on getting the area seeded this spring.
- B. **Trail Counts 2015:** The group reviewed the tally sheet used in 2013. The following suggestions were made:
 - Add an early morning shift.
 - Define “other” in the activity section.
 - Provide signs to indicate that a visual count is taking place.
 - Provide a fluorescent vest for volunteers.
 - Double the number of volunteers at the downtown location

Kim will revise the tally sheet and begin advertising an online signup sheet.

- C. Greenway Technical Committee (GTC) agenda items
 - I. Advertising: The GTC is finalizing details for an advertising policy. This is in response to requests to place billboards in the dog park.

The user group would like any advertising policy to preserve the natural beauty of the Greenway. Recommendation to only allow advertising that meets the standards of good taste, is temporary, and is kept in good shape.

II. Bikeway items

- A. **Simonson’s shared-use path project:** The owners of Simonson’s Lumber have approached the GF planning office about their store property on north 3rd street. Simonson’s is planning to relocate to the southend of GF and would like to redesign the current store area into residential housing. The store would be torn down and townhouses would be built at the site. The bike trail would continue to run through the property. No design plan has been finalized. Any comments on this project can be sent to Stephanie at serickson@grandforksgov.com.
- B. **Metropolitan Planning Organization (MPO) project update:** Jairo Viafara has been hired by the MPO. Jairo will be working on several studies, including the one for Bygland Road.
- C. **Sharrows & vehicle count on University Avenue:** David is coordinating a vehicle and bicycle count along University Avenue for mid-May. The results from this count will be used with a previous count to determine if cycling has increased where the sharrows were painted.
- D. **Amenities along bikeway system:** Staff has been experiencing an increase for amenities (benches, repair stations, etc.) along the bikeway system. There is no identified funding source for these requests but staff is working on developing a system for evaluating and funding requests.

III. Other

- A. Change start time:** Kim would like the group to consider changing the meeting time to 6:30PM to attract more people and coincide with the other public meeting held at city hall.
- B. Greenway groundskeeper position:** Applications are still being taken for the groundskeeper position in Grand Forks.

IV. Next meeting date: 7PM, Tuesday, May 12, 2015, GF City Hall, 255 North 4th Street, Grand Forks, ND – Room A102

Submitted by: Kim Greendahl, Greenway specialist, city of Grand Forks

Supporting documents: Draft site plan for redevelopment at Simonson's Lumber on North 3rd Street

City of Grand Forks, ND & City of East Grand Forks, MN

Policy for Greenway Advertising

1. Advertising within the parameters and constraints of this policy is allowed by the City of Grand Forks, ND & City of East Grand Forks, MN. The term advertising means any public notice, announcement, printed material, picture, or signage designed to promote an activity, product, or business.
2. **This policy allows the managing agencies of the Greenway to enter an agreement for the placement of advertising in the Greenway. Advertising is limited to outdoor athletic fields and the dog park in Lincoln Drive Park.**
3. Advertising in the Greenway shall be in keeping with contemporary standards of good taste and shall seek to model and promote positive values. The sale of advertising space would be limited to purveyors of goods and services. The City Council(s) shall be the final authority, if necessary, in determining whether or not an advertisement contains the prohibitions in Paragraph 3 (below). The Staff, through the Greenway Technical Committee, will administer the requests as well as direct any appeals to the City Council(s).
4. Advertising prohibitions include, but are not limited to, the following:
 - a. Promoting hostility, disorder, violence or attacks on any person or group of persons;
 - b. Promoting discrimination including, but not limited to, demeaning, harassing, or ridiculing any person or group based on race, color, national origin, religion, sex, age, disability, ancestry, creed, or sexual orientation;
 - c. Libelous statements or information;
 - d. Promoting, favoring, or opposing the candidacy of any candidate for election or public question;
 - e. Being obscene or pornographic as defined by prevailing community standards;
 - f. Promoting the use of alcohol, tobacco or firearms or weapons of any kind;
 - g. Contains any of the following words or phrases, either in plural or singular form:
 - i. Any name or synonym for an alcoholic beverage or a type of beverage containing alcohol
 - ii. Any name or synonym for a type of product that contains tobacco
 - iii. Any name or synonym for a firearm or weapon
 - iv. Any name or synonym for a bar or liquor establishment
 - h. Any graphical image or logo that depicts or suggests prohibited advertising listed in this section.
5. Opportunities for advertising/marketing activities include but are not limited to:
 - a. Fixed signage
 - b. T-shirts
 - c. Advertisement on web pages/newsletters/social media

6. Proceeds generated from advertising will be placed in the appropriate revenue fund unless another approved agreement has been made between the appropriate City and the advertiser.

DRAFT

**City of Grand Forks, ND & City of East Grand Forks, MN
Application for Advertising in the Greenway**

Contact name	
Business or organization	
Mission or statement	
Address	
City	State & zip
Phone	Cell phone
Email address	
Is this request for: <input type="checkbox"/> Temporary sign <input type="checkbox"/> Permanent sign <input type="checkbox"/> Other	
Run period:	
Desired location for advertising:	
Description of the Ad & Graphics: (include photos/logos):	
Does this project require ongoing maintenance? If so, who will maintain the sign?	
Signature	

Please submit this completed form and other supporting documents to be considered to:

Greenway Manager
City of Grand Forks
P.O. Box 5200
Grand Forks, ND 58208-5200
701-738-8746

For office use		Date received	
Received by:			
Attachments:			

Approved by

City of Grand Forks, ND

Approved by

City of East Grand Fork, MN

Rejected

Reason:

PROPOSAL DETAILS	
Applicant business:	
Contact:	
Proposed location(s):	
Submitted by:	
Desired start date:	
Is this request: <input type="checkbox"/> Temporary sign <input type="checkbox"/> Permanent sign <input type="checkbox"/> Other	

REVIEW OF POTENTIAL IMPACTS				
YES	NO	UNK	N/A	Will or does this request:
				Promoting hostility, disorder, violence or attacks on any person or group of persons;
				Promoting discrimination including, but not limited to, demeaning, harassing, or ridiculing any person or group based on race, color, national origin, religion, sex, age, disability, ancestry, creed, or sexual orientation;
				Libelous statements or information;
				Promoting, favoring, or opposing the candidacy of any candidate for election or public question;
				Being obscene or pornographic as defined by prevailing community standards;
				Promoting the use of alcohol, tobacco or firearms or weapons of any kind;
				Contains any of the following words or phrases, either in plural or singular form:
				<ul style="list-style-type: none"> Any name or synonym for an alcoholic beverage or a type of beverage containing alcohol
				<ul style="list-style-type: none"> Any name or synonym for a type of product that contains tobacco
				<ul style="list-style-type: none"> Any name or synonym for a firearm or weapon
				<ul style="list-style-type: none"> Any name or synonym for a bar or liquor establishment
				Any graphical image or logo that depicts or suggests prohibited advertising listed in this section.

IMPORTANT: Completion of the application assessment for the proposed project/action/special request does not constitute approval for the project to begin. Approval for the request to move ahead will be provided by the Greenway Technical Committee staff.

ADDITIONAL INFORMATION AND SUPPORT DOCUMENTS
Concerns – Describe concerns regarding application information: .
Information sources & field review: <ul style="list-style-type: none">- List dates and names of information sources (individuals & written) consulted in this process.- List significant native plant communities, rare species, cultural resources or other important natural/cultural elements which could be impacted.
Recommended course of action:
List all permits required:

Greenway Technical Committee staff recommendation:

- Proposal accepted. Applicant will be informed to work with designated agency for further assistance. Designated agency: _____
- Proposal denied for the following reasons: _____

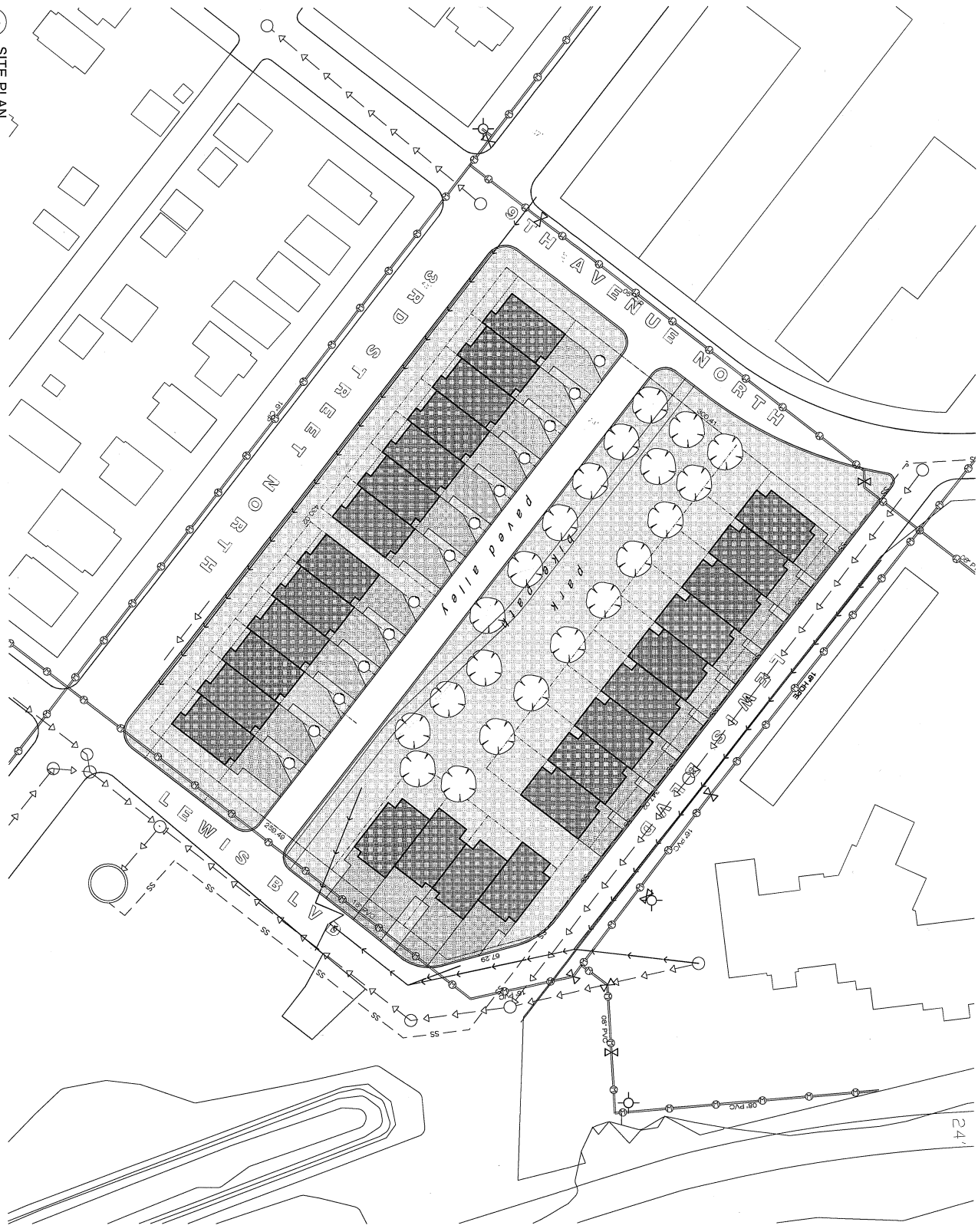
- Proposal incomplete or requires more information. Staff will work with applicant to clarify the application.

Signed by Greenway Technical Committee Chairperson

Date

Rec'd 4/14/15

1 SITE PLAN
SCALE: 1" = 20'



CONTRACTOR

4/1/2015

IF THIS PLAN IS USED FOR ANY OTHER PROJECT OR AT ANY OTHER LOCATION, THE USER ASSUMES ALL RESPONSIBILITY FOR ANY ERRORS, OMISSIONS, OR INADEQUACIES. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE APPROPRIATE AGENCIES.

Disclaimer of Warranties

This is a preliminary drawing. It is not intended to be used for construction. It is for informational purposes only. The contractor shall be responsible for obtaining all necessary permits and approvals from the appropriate agencies.

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GRAND FORKS

Project Description: **Joseph & Aileen's Addition**
City, State:

Drawn by: J. B.	Checked by: C. B.	A3
Date Issued: 7-9-2015	Revised Date: -	
Scale: 1" = 20'	Stimson Hardware & Hardware, Inc. Grand Forks, ND 58203	