

**Greenway Technical Committee (GTC) Staff**  
**10:30AM - Tuesday, December 9 2014**  
**Room A102 - Grand Forks City Hall, 255 North 4<sup>th</sup> Street, Grand Forks, ND**

**MEETING NOTES**

Steve Mullally, chairperson  
Catherine Johnson, RRSRA  
Dave Aker, EGF Parks & Rec

Sgt. Derik Zimmer, GF Police  
David Kuharenko, City of GF engineering  
Kim Greendahl, City of GF

**I. Old Business:** None

**II. New Business**

- A. Chairperson for 2015 and 2016:** A chairperson is elected every biennium, usually in February. Steve served as chairperson while he worked at the GF Park District. He agreed to fill the remainder of the term vacated by Lonnie Winrich. Presidents from the Friends of the Greenway have also served as chairperson for this group. Steve will serve until a new person is found to fill role.

The group would prefer to have a chairperson from outside the management structure. Kim will work with the Greenway & Trail Users Advisory Group for a possible candidate to serve as chairperson and a link between the two groups.

- B. Greenway website:** Kim has been approached about merging the Greenway website with the City of GF website. She asked Pete Haga to attend this meeting and talk to the group about this idea but he declined.

The group would like to keep the Greenway website separate from websites operated by the managing agencies. They encourage partnerships with others but want to keep the identity of the Greenway as a singular amenity, similar to the Alerus Center. The city of GF pays for hosting fees but that could be changed to a shared expense of the committee through the promotional fund. Do we need to send a letter from the committee? Not at this time.

- C. Greenway promotional fund:** Kim will have a financial report available for the next meeting. Invoices will be sent in early 2015.
- D. Volunteer groups:** Discussion about the best way to work with volunteers. Volunteer groups sometimes bring ideas for additions that require long-term commitment. This has been a challenge for staff. Eventually the group disbands or loses interest in the project and the agency is left with finishing or maintaining the project. Using volunteers for occasional, short-term projects like cleanups has worked well. It accomplishes a task and makes the volunteers feel good. A letter of understanding between the agency and the volunteer group might eliminate some issues. It is a delicate balance between what the volunteers want and what can be maintained over time.

**I. Greenway & Trail Users Advisory Group update**

- A. Changes in meeting location and possibly mission:** The User Group is working through their structure and how they fit into the Greenway & bikeway planning systems.

**II. Greenway Agency Updates**

- A. City of EGF:** The weather has been too warm to install the outdoor rinks.  
**B. GF Park District:** No report

- C. City of Grand Forks:** The League of American Bicyclists awarded Greater Grand Forks bronze level recognition as a Bicycle Friendly Community. A community celebration will be done in the spring.
- D. MN DNR:** There will be bikes available at the campground office for use by people in the campground. They have a few bikes that people left behind last year. The snowmobile trail north of the campground was expanded without permission from the MN DNR. Cindy from the MNDNR will be coming in the spring to access the vegetation in the RRSRA.

**III. Other**

- A. City of GF Engineering:** David will be submitting an application for repairs to the upper road in Lincoln Drive Park. This will be through the Special Roads Funds (SRF). There is a need to develop a long-term plan for the roads in Lincoln Drive Park. Inner road has curb and gutter but the outer road does not. Is it necessary to have curb and gutter in a park?
- B. Meeting place:** Meeting at GF City Hall may be difficult because of the limited parking options. Derik will look into the possibility of meeting in the media room at the GF Police Department.

**IV. Next Greenway Technical Committee meeting: 10:30AM Tuesday, January 13, 2015 in Room A102 - Grand Forks City Hall, 255 North 4th Street.**

Submitted by: Kim Greendahl, Greenway specialist, city of Grand Forks

Supporting documents:                      Bicycle Friendly Communities (BFC) award certificate  
    GF Herald ad – BFC award  
    G&TUAG review of history and responsibilities 12/9/14

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**OF AMERICAN BICYCLISTS**  
*since 1880*

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*Andy Clark*

PRESIDENT



*John Siemiatakoski*

CHAIR, BOARD OF DIRECTORS





# Congratulations

to the communities of  
*Grand Forks*  
& *East Grand Forks*  
for being awarded Bronze status by  
*The League of American Bicyclists.*

Greater Grand Forks joins the cities  
of Fargo and Moorhead as the first  
communities in North Dakota and Red  
River Valley to earn this recognition.



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commitment to providing an  
integrated, multi-disciplinary  
transportation system.

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# **Greenway & Trail Users Advisory Group**

## **Review of History and Responsibilities**

**December 9, 2014**

### **11/3/08 GF City Council action: COMBINE GREENWAY/BIKEWAY PEDESTRIAN PATH GROUP WITH GREENWAY USERS GROUP**

*Moved and approved a staff report from the Mayor's Office relating to Greenway/Bikeway-Pedestrian Path Users Group, with recommendation to concur with merging the bikeway and pedestrian path users function into the existing Greenway Users Group.*

### **October 2008 Staff report**

#### **1. NAME CHANGE:** Greenway & Bike and Pedestrian Advisory Committee

*The first change is to rename the committee to the **Bike and Pedestrian Advisory Committee**. This is being done to have the committee advice on most issues dealing with alternative transportation modes primarily involving human powered activities. These activities include walking, roller-blading(sic), running, bicycling, etc. along the extensive bike path, greenway trail, and sidewalk facilities in Grand Forks.*

#### **2. REQUIRED PARTICIPANTS** (from original ordinance):

Members of the committee shall be appointed to three (3) year terms and the committee shall consist of one (1) representative from each of the following groups:

1. Park district,
2. City council,
3. School district,
4. City planning and zoning commission,
5. University of North Dakota,
6. Chamber of commerce, and
7. ~~One (1)~~ **Three (3)** members appointed at large.

*The second change is to allow the involvement of more users of the facilities to provide input, comment, insight, and recommendations on the facilities they use. The additional two members at-large (bringing the total at-large to three) allow a diverse group of users to engage in the discussion and decisions involving the facilities.*

#### **3. STAFFING:** Greenway personnel.

*This mixed users group meets monthly and is a sub-committee of the Greenway Technical Committee. Therefore, suggestions and recommendations made by the users group would continue to be explored and fleshed out by the staff members of the Greenway Technical Committee. If policy changes would be necessary, the Greenway Technical Committee would bring these to the appropriate City Council Stand-by Committee.*

## **RESPONSIBILITY OF GROUP:**

- **From 9/22/08 Committee of the Whole mtg:** *Haugen stated that since there has not been a committee is not sure what opportunities have been missed, but City does submit annual list and committee would be part of that process, with current submissions being Enhancement and safe routes for school.*
- **October 2008 Staff report** *This is being done to have the committee advice on most issues dealing with alternative transportation modes primarily involving human powered activities. These activities include walking, roller-blading(sic), running, bicycling, etc. along the extensive bike path, greenway trail, and sidewalk facilities in Grand Forks.*