

Greenway Technical Committee (GTC) Staff meeting
10 AM – Tuesday, December 19, 2023
Icon Sports Center, 1060 47th Ave South, Blue Line Club Meeting room
Grand Forks, ND
Meeting Notes

Matt Aarvig, GF Streets
Larry Hagen, Turtle River State Park
Catherine Johnson, MN DNR
Jeremy King, EGF Parks & Recreation
Deputy Chief Chad Cutshaw, GF Fire

Carter Hunter, GF Engineering
Steve Hell, GF Park District
George Hellyer, GF Park District
Kim Greendahl, City of GF
Lori Martinez, City of GF

I. Old Business

- A. Committee chairperson: Reid was elected chairperson in February 2021; Kim stepped in Nov 2023. The next election would be in February 2025.
- B. New brochures: The last brochure was done in 2014, and very few are left. The brochure is used in the brochure racks at the highway rest stops in ND and is popular with visitors at the campground. A graphic artist has been selected, and Kim is gathering pieces to be included in the final design. She is looking for photos of facilities on the Greenway, especially if they feature people participating in activities.

II. New Business

- A. Greenway Promotional Fund and 2024 Invoices: This fund is used for promoting the Greenway and has been used for a variety of projects, like advertising project milestones, hiring an intern to update the Greenway Plan, and printing the brochure. The City of GF holds the funds, and they are unrestricted. Each managing agency contributes \$350 annually. The Committee agreed to continue the contributions for 2024. Invoices will be sent this month.

This is different than the Greenway and Environment Endowment Fund held at the Community Foundation of GGF. The purpose of that funding is to Distributions support special projects and opportunities as determined by the Greenway Technical Committee.

- B. Wayfinding signs intern option: The City of GF Public Works plans to have a Graphic Arts intern on staff this summer. There is a need for someone to do the design work for the individual signs once the larger details of the sign plan are worked out. Could the Greenway Technical Committee provide \$2,000 to help fund the work done by the intern on the project? Yes. A similar arrangement was made many years ago, and the original Greenway Plan was updated.

The State of ND Parks system is doing a similar project in the parks. The wayfinding system in the parks has gotten mismatched because each park has done its own thing, and the design of the state signs has changed over time. It will take many years to implement, the goal of the project is to unify the park's information and aesthetics.

- C. Small Bulletin Boards at Parking Lots: Catherine and Jeremy requested a key from Kim to place maps on the small bulletin boards. The boards were purchased with funds from Enbridge Pipeline many years ago. The idea was to have information available to the people using the parking lot who might not pass by an informational kiosk. Unfortunately, it isn't easy to keep the information current. Is this something other staff could update when doing garbage or other duties in the Greenway?
- III. Bicycle, Pedestrian & Greenway, Advisory Group update: No report
- IV. Other
- A. Skating rinks: The outdoor skating rinks are day by day because of the warm temps. The weather has been too warm to establish any ice. The heat from the warm temperatures and sun warmed the concrete and melted the ice in the outdoor rink behind the VFW Arena in EGF. It is unlikely that rinks will be available for the holiday break.
 - B.
 - C. Solar lights: The solar lights in the Lincoln Drive Park dog park are not working again because the panels are not collecting enough sunlight. The same thing happened with the solar light at the GF Public Works building. The solar lights at the Turtle River State Park entrance are not working either. Larry plans to remove the lights and try something different.
- V. Agency updates
- A. City of EGF: Jeremy is working on the details for the LaFave Park project. Kim will send him a list of the permits she had to submit for the downtown dock.
 - B. GF Park District: The warming houses have been closed because of the lack of snow and ice for recreation.
 - C. City of GF: The first snow wasn't much but the snowmobiles were in the Greenway, especially near the north pedestrian bridge.
 - D. Minnesota DNR: Catherine will be going on furlough this month. The Eagle Scout wood duck box project is done. Catherine will work to install the boxes in 2024. She will send the spreadsheet of locations to Kim for recordkeeping.
 - E. Turtle River State Park: The hiring process has started for the 2024 season. The state is rolling out a new online reservation system in January. This will free up some staff time but also take some flexibility from staff dealing with changes with reservations.
 - F. MPO: The 2050 Street and Highway Plan is being updated to remove the illustrative Plan.
- VI. Next meeting date: Greenway Technical Committee 10 AM Tuesday, January 16, 2024, Icon Sport Center, 1060 47th Ave South, Blue Line Club meeting room.
- VII. Upcoming meetings
- Bicycle, Pedestrian & Greenway Advisory Group mtg: 6 PM Tuesday, January 9, 2024, GF City Hall, 255 North 5th Street, room A102.

Support documents: 2023 Financial Report
Submitted by Lori Martinez and Kim Greendahl

Greenway Technical Committee Promotions Fund 2023 Financial Report

Revenue

Starting balance	\$	4,339.00	Balance on January 1, 2023
Income - four managing agencies *	\$	1,400.00	
Total	\$	5,739.00	

Expenditures

ND Tourism brochure program	\$	(250.00)
Map revisions	\$	(585.00)
Total expenditures	\$	(835.00)

Revenue + starting balance	\$	5,739.00
Expenditures	\$	(835.00)
Account balance	\$	4,904.00

2024 Obligations

ND Brochure program	\$	250.00	
Brochure design & printing	\$	1,500.00	Approximate
	\$	1,750.00	

NOTES

* Funds are held at City of GF

1) Past expenses have included brochure printing, advertising in UND Campus Directory (not a UND publication, and hiring an intern to work on the Greenway Master Plan supplement.

2) The City of GF obligation pays for the annual ad in theGGF Convention & Visitors Bureau annual visitors guide. Annual cost for visitor guide is \$1,085.

3) No request received for the 2021 or 2022 CVB guides as of 12/30/2021.