

**Greenway Technical Committee (GTC) Staff  
Meeting Notes  
Tuesday, October 9, 2012  
Grand Forks Park District Office - 1210 7<sup>th</sup> Ave. S. Grand Forks, ND  
10:30 am- Noon**

Lonny Winrich, Chair  
Steve Mullally  
Melanie Parvey, City of GF

Dave Aker, EGF Parks & Rec  
Bill Palmiscno, GF Park District  
Kim Greendahl, City of GF

**Guests: Representatives for the Lions' Clubs - Wayne Westlund, Mike Coleman, and Roger Johnson.**

**I. Old Business**

**a. Special project request updates**

- i. Disc golf course at Riverside Park:** Travis Hagen from the disc golf association has not contacted Kim to review a new course layout.
- ii. Disc golf course at Lincoln Drive Park:** Travis has not contacted Kim to review a new course layout.
- iii. Boat house along the river:** Andy Magness of Ground Up Adventures held a public meeting on September 19 to discuss the status of the boat house. He has met with the US Army Corps of Engineers about the types of facilities that would be allowed on the wet side of the flood protection system. The Corps requires that the structure be temporary and easy to remove from the flood plain.

Andy worked with JLG Architects to design a temporary structure that could be used for storage of kayaks and canoes and serve as a registration office. The design uses two storage containers that are reconfigured to provide storage and office space.

The group also discussed the proposed site of Eagles Point and decided that they would prefer to pursue locating the facility in downtown Grand Forks, just north of DeMers Avenue.

Andy was unable to attend the GTC staff meeting today but Kim will invite him to the next meeting to give an update.

- iv. Bocce ball court:** Tabled until next meeting.

- b. Installation of new chairperson:** Steve Mullally was installed as the new chairperson. Lonny is moving to Freeport, Maine in early November. Steve's term will expire in February 2015.

**II. New Business**

**a. Special project request:**

- i. Extension to the north boat ramp:** Brad Durrick submitted a request to extend the pavement on the north boat ramp further into the river. The river level has dropped below the paved surface, which makes unloading and loading a boat difficult. The river usually drops late in the fishing season.

It may be possible to apply for funding from the ND Game & Fish Department (NDGFD) for an extension to the ramp. The NDGFD awarded the city 75% of the funding for the boat ramp. Melanie will contact the NDGFD for funding opportunities.

The committee supports this idea and will share this request with the Service/Safety Committee.

- ii. **Changes and upgrades to the entrance to Christmas in the Park:** The Lions' Clubs have submitted a request to add ten 17-foot posts on the wet side of the flood protection system, near the entrance to Lincoln Drive Park. These posts would be used to hang lighted scroll decorations. Temporary electricity would be provided with the use of extension cords from a nearby power box. The Lions' would prefer to install permanent posts but could do removable posts, if necessary.

These posts will be placed in the right of way of the roadway. There should be no conflicts with any deed restrictions on properties in this area that may have been purchased with FEMA funding.

The Committee supports this idea as a way to enhance the Christmas in the Park. This request will be forwarded to the Service/Safety Committee for approval.

- b. **Greenway promotions budget:** Each of the managing agencies participates contributes \$750 annually to the fund. There is currently \$1,736 in the fund and another \$1,400 will be added after the first of the year. There is an outstanding bill of approximately \$700 for ad advertisement in the visitors guide published by the GGF Convention and Visitors Bureau (GGFCVB).

The Greenway does not rely on admission sales for revenue so advertising and promotion has focused on marketing partnerships. Staff works with the GGFCVB to promote the Greenway as one more reason to come to Grand Forks. These funds have been used to print the Greenway brochure. There are still several cases of brochures on hand.

The committee has also used this fund to purchase promotional items like Post-It notes for distribution at trade shows. Kim will bring some ideas to the next meeting for promotional items that could be used to promote the Greenway at local races and events.

- c. **Trail user visual survey results:** Kim does not have the final counts because there are some gaps in data from a few locations. She is working the Metropolitan Planning Organization to locate that data. The time of year had a big impact on the final numbers, which were down from the 2011 count.

- I. **Greenway & Trail Users Advisory Group update:** The group will be discussing "Share the Road" strategies for cyclists and drivers.

## II. Greenway Agency Updates:

- a. **City of EGF:** The campground will be closing this weekend. A consultant has been hired to design some updates to the pool.
- b. **City of GF:** The cross country ski signs will be installed along the trail next week.
- c. **GF Park District:** The 2012 Riverside Pool will be ready the end of October. Staff has begun preparing facilities for the winter.
- d. **MN DNR:** No report

## III. Other

- a. **Engage the Forks:** There is a online community discussion for Greater Grand Forks. People can submit and comment on ideas for the future, what they like about our community, and other topics. The Greenway and trail system continue to rate very popular with respondents. The website is located at [www.EngageTheForks.com](http://www.EngageTheForks.com)

**IV. Next Greenway Technical Committee meeting: November 13, 2012 at 10:30 am at Grand Forks Park District, 1210 7<sup>th</sup> Avenue South**

Submitted by: Kim Greendahl, Greenway Specialist, City of Grand Forks

**Support documents:**

- Special request to extend the north boat ramp
- Special request form to add posts in Lincoln Drive Park for temporary displays for Christmas in the Park