

Greenway & Trail Users Advisory Group (GTUAG)
7:00 PM - Tuesday, January 14, 2014
GF City Hall, 255 North 4th Street, Grand Forks, ND – Room A102
(Take the elevator to floor 1A. Follow hallway. A102 is the room to the left after the water fountain. Stairs are available to the right of the elevator)

Meeting Notes

Teri Kouba, MPO
David Kuharenko, GF engineering
Bret Weber, GF City Council
Wes Rogers
Dick O'Connor
Aaron Kennedy

Jane Croeker
Bob Seabloom
Nikki Seabloom
Stephanie Erickson, GF planning
Kim Greendahl, City of GF

I. Old Business

- A. Committee structure & role:** The group reviewed the draft Greenway & Trail Users Advisory Group (G&TUAG) Structure document. This document is a compilation of past ordinances and staff reports to the City Council regarding the Bicycle and Pedestrian Advisory Group requirements.

Items of discussion:

- **Name:** This should be changed to match the action taken by Council in November 2008.
- **Staffing:** For consistency, the group would be chaired by someone from the Greenway Technical Committee (GTC). That could change if the chairperson of the GTC is someone from this group. The city departments and agencies that are involved in bikeway planning should be on this list.
- **Membership:** The group would like to drop any mention of requirements. This would allow for more flexibility when voting or making recommendations to the GTC or bikeway planning organizations. Voting on recommendations could be done by two or three people who regularly attend the G&TUAG meetings.
- **Role and responsibilities:** In order for G&TUAG to serve as an advisory group to the GTC, G&TUAG meetings should be happening before the GTC meetings. The GTC agenda would include recommendations from the G&TUAG.

Kim will work on incorporating these items into the draft document.

- B. Greenway Technical Committee (GTC) Chairperson:** The GTC will be electing a new chairperson. A chairperson is elected every biennium, usually in February. Steve Mullally has served as chairperson for many years. About six years ago a representative from the now defunct Friends of the Greenway group served as chairperson.

Steve agreed to fill the remainder of the term vacated by Lonnie Winrich about a year ago. He would like to step down from the position but is willing to stay until a replacement is found. The GTC would like that person to be someone from the Greenway & Trail Users Advisory Group. Kim has sent inquires to a few people that were suggested by the GTC.

The G&TUAG thinks it is a good idea to have representation, besides staff, on the GTC but time commitment may be an issue. The search will continue until someone is found to fill position.

- C. River access projects:** Kim is working to complete the paved trail that was started downtown last year. She is also looking at dock systems.
- D. River Advisory group:** Kim is working with representatives from fire, police, and sheriff from both sides of the river, along with emergency responders from Altru, to develop a river advisory group. This group is working toward a standard permit application for events on and in the river and a consistent river closing policy.

II. New Business

- A. Trail funding:** The GF City Engineer's office has submitted grant applications for the trail projects to the Metropolitan Planning Organization (MPO) Technical Advisory Group for approval. The next step is to forward the applications to the MPO executive board for approval. If approved, the applications will be submitted to the ND DOT for consideration. The applications are for these projects:
 - i. Demers Ave Bike Path from 42nd Street to 48th Street
 - ii. Columbia Rd Bike Path from 36th Avenue South to 40th Ave South
 - iii. Speed Minder Signs (two pair)

An application has been submitted to repair the western half of Euclid Ave in Lincoln Drive Park, including the intersection of Lanark. This application is through the Special Roads Fund.

- B. Bicycle repair stations:** The city of GF is considering adding a few bicycle repair stations to the trail system. These stations usually feature a post system for lifting the bike up for repairs, tools that are attached to the post, and an optional air pump. The university has purchased four stations for installation on campus.

The group is in favor of installing a few stations throughout the system. Suggestions were for both ends of the Greenway, Lincoln Drive Park and Sertoma Park. David will continue to look into this idea.

- C. Wayfinding signs:** Kim is working with representatives from UND and Altru for developing a wayfinding sign system along the bikeway system. The biggest obstacle will be to find funding for this project. This will require developing a comprehensive design plan and manufacturing the signs.

III. Next meeting date: 7PM Tuesday, February 10, 2015 GF City Hall, 255 North 4th Street, Grand Forks, ND – Room A102.

Submitted by: Kim Greendahl, Greenway specialist, city of Grand Forks

Supporting documents: Draft Greenway & Trail Users Advisory Group Structure

Draft Greenway & Trail Users Advisory Group Structure

Name: Greenway & Bike and pedestrian advisory committee

Purpose: The Greenway & bike and pedestrian advisory committee shall function as a subcommittee of the Greenway Technical Committee. It shall be staffed by the city planning department. Members of the committee shall be appointed to three (3) year terms and the committee shall consist of one (1) representative from each of the following groups:

- Park district,
- City council,
- School district,
- City planning and zoning commission,
- University of North Dakota,
- Chamber of Commerce, and
- Three (3) members appointed at large.

Role and responsibilities. The Greenway & bike and pedestrian advisory committee may make recommendation on matters pertaining to the development and maintenance of the Greenway and Andy Hampsten bikeway system to the city council.

Structure of the committee: Meetings are open to the public. Only the authorized representative of the membership listed above would vote on motions.

Chairperson: A Greenway Technical Committee staff member will chair the group. The chairperson will coordinate meetings, agendas, notes, and facilitate the meetings.