

**Greenway Technical Committee (GTC)**  
**10:30AM - Tuesday, January 13, 2015**  
**GF Police Department, 122 South 5<sup>th</sup> Street, Grand Forks, ND**  
**Media Room, main floor – across from information window**

## Meeting Notes

Steve Mullally, chair  
Derik Zimmel, GF Police  
Catherine Johnson, RRSRA  
Dave Aker, EGF Parks & Recreation

Teri Kouba, MPO  
Dr. Laura Munski, Dakota Science Center  
Stephanie Erickson, GF City - planning  
Kim Greendahl, City of Grand Forks

### I. Old Business

#### A. Special project request updates

- i. **River access in downtown GF:** The interest to open the river to recreational opportunities other than boating continues to grow. This has created a need to establish a better system of communication between agencies and establish a set of standards for river events. Kim is working with emergency response personnel to establish a river advisory group to oversee river events.

- B. **Meeting location:** The group thinks the location is fine for now. Steve will look into room availability at the old GF Park District offices, as a backup plan. The GF Public Works building is also an option if our needs change.

### II. New Business

- A. **New chairperson:** The chairperson position is up for . Friends of the Greenway and User group are similar. Keep within group. Rotating between staff makes sense too. Want user group included. Kim will contact Bob & Nikki Seabloom and Dave Lambeth to gauge their interest in serving as the chairperson.

### III. Greenway & Trail Users Advisory Group update

- A. **Committee structure & responsibilities:** The committee would like to see some type of flowchart showing how the G&TUAG fits into the Greenway Technical Committee. Kim will work on that for next meeting.

### IV. Agency Updates

- A. **City of EGF:** The 2015 budget has been finalized and approved by council. The pool will not open this year because of funding cuts. The plan to remodel the pool is still moving forward for 2016.
- B. **GF Park District:** No report.
- C. **City of GF:** Meeting dates, invoices distribution.
- D. **Minnesota DNR:** Catherine is getting the campground event calendar solidified for the 2015 season. Open day is May 2 and the water and electricity will should be available by May 9. The boy scout's would like to do their annual camping event at the campground. The electrical updates are still up in the air. The MN Department of Natural Resources (DNR) will be meeting with representatives from the city next week.
- E. **Planning department:** Stephanie has taken a new job in the planning department of the city of Grand Forks.
- F. **Engineering:** The grant application for the road project in Lincoln Drive Park has been submitted to the Metropolitan Planning Organization (MPO) Technical Advisory Committee (TAC) for approval. After approval, the application will be forwarded to the

MPO executive board for approval, then submitted to the North Dakota Department of Transportation for consideration. Notification should come sometime in May.

- G. Dakota Science Center:** Laura has been meeting with stakeholders for a greenhouse and other environmental learning projects proposed for Choice Health and Fitness. There was a plan to install a trail with fitness equipment along the trail but that was taken out of the plan. The group is presenting their plan to Park Commissioners in February for approval.
- H. MPO:** Alison Rood has been hired to replace Stephanie and will be starting in February.

**V. Other**

- A. Bicycle repair stations:** The mayor's office has asked David to look into installing bicycle repair stations along the trails. David will bring this idea to the Greenway & Trail Users Advisory Group tonight for comment. The cost is about \$1,500 for each station. If this is something the group would like to see added to the system, staff would have to determine the locations and funding. The MN DNR is working on similar project for their parks. Catherine will share that information with David.

**VI. Next meeting date: Greenway Technical Committee, Tuesday, March 17, 2015, 10:30AM at Icon Sport Center, 1060 47th Ave South, in the Blue Line Club Room.**

Submitted by: Kim Greendahl, Greenway specialist, city of Grand Forks

Supporting documents: Meeting Notes 12/9/14 Greenway & Trail Users Advisory Group  
Draft Greenway & Trail Users Advisory Group Structure

**Greenway & Trail Users Advisory Group (G&TUAG)**  
**Tuesday, December 9, 2014 – 7:00 PM**  
**Room A102 GF City Hall, 255 North 4<sup>th</sup> Street, Grand Forks, ND**

**MEETING NOTES**

Dave Lambeth  
Nikki Seabloom  
Bob Seabloom  
Art Young  
Dave Sears

Richard O'Connor  
Stephanie Erickson, MPO  
David Kuharenko, GF engineering  
Kim Greendahl, City of GF

- I. Presentation: 2014 Christmas Bird Count, David Lambeth.** Dave gave an overview of the count, beginning with the first national and local counts. The count area is a 15-mile circle that includes EGF, Kelly Slough, prairie grassland, and Turtle River State Park. This is a great example of the “citizen science” movement that uses information collected by users. The data collected from conducting the count for over 50 years has shown many trends for local birds. Information about the count and past results is available online at [www.grandcitiesbirdclub.weebly.com](http://www.grandcitiesbirdclub.weebly.com).

**II. Old Business**

- A. Function of the group:** The participants consider the focus of this group to be providing advice and recommendations on greenway and bikeway matters. The strength of the group is providing a format for users to work through issues of user conflict and provide the perspective of the user to the Greenway Technical Committee and cities of GF and EGF.
- B. Committee structure:** There was consensus to keep the meetings open to the public as a forum for discussion. A board or panel of representatives from organizations and recognized user groups could be in place for when the group wants to express a vote on a subject. Only registered representatives would be allowed to vote on issues. This would eliminate the problem of allowing anyone who comes to the meeting to sway a vote.

Kim has been serving as the defacto chairperson because of the group’s status as a subcommittee of the Greenway Technical Committee (GTC). A member of the user group could also serve in that capacity.

Suggestions for potential user groups were the local Audubon Society, snowmobile club, race planners, and the GGF Convention and Visitors Bureau. Potential government agencies were the GF park district, GF city council, GF school district, GF planning department, University of North Dakota, GGF Chamber of Commerce, and three (3) members appointed at large. Kim will contact the EGF City Administrator about their involvement and representation in the group. It will be important to determine if these organizations are interested in sending a representative or just assigning someone to receive the notifications.

**III. Bikeway updates**

**League of American Bicyclists Bicycle Friendly Community**

- i. Presentation of certification to GF City Council:** A framed copy of the award certificate will be presented to the GF City Council on Monday, December 15. A presentation will be scheduled with the EGF City Council sometime in January.
- ii. Promotional opportunities:** A half-page advertisement was published in the GF Herald. There have also been several newspaper articles and editorials

published. A television commercial will be produced for use on the cable networks and at UND sporting events. Stephanie was able to secure a wraparound advertisement for a bus next summer.

**B. Metropolitan Planning Organization updates**

- i. **Changes in staffing:** Stephanie has taken a position in the planning department at the City of Grand Forks. Her final day with the MPO will be December 18. She is hoping to remain involved in the bikeway planning process. The MPO will name a new representative to the group at a later date. Besides the certificates, there are also signs available for mounting on signposts.

**IV. Other**

- A. **Trail funding applications:** The city of GF engineering department has submitted applications for Transportation Alternatives Program (TAP) application to Service Safety Committee. The applications were approved for submittal. The projects were ranked in the following order:

1. Demers Ave Bike Path from 42<sup>nd</sup> Street to 48th Street
2. Columbia Rd Bike Path from 36th Avenue South to 40th Ave South
3. Speed Minder Signs (two pair)

The applications will now be submitted to the Metropolitan Planning Organization (MPO) in early January.

Applications will also be submitted to the Special Road Funds (SRF) program. David is considering an application to repair the western half of Euclid Ave in Lincoln Drive Park, including the intersection of Lanark. The SRF were used for the replacement of the road just inside the entrance at Lincoln Drive Park. He will also work with Kim to develop a long-term plan for improvements to roads in the park.

- V. **Next meeting date: 7PM, Tuesday, January 13, 2014, room A102, GF City Hall, 255 North 4<sup>th</sup> Street.**

**Submitted by: Kim Greendahl, Greenway specialist, city of Grand Forks**

**Supporting documents:      Bicycle Friendly Communities (BFC) award certificate  
GF Herald ad – BFC award  
G&TUAG review of history and responsibilities 12/9/14**

## Draft Greenway & Trail Users Advisory Group Structure

**Name:** Greenway & Bike and Pedestrian Advisory Committee

**Purpose:** The Greenway & bike and pedestrian advisory committee shall function as a subcommittee of the Greenway Technical Committee. It shall be staffed by a representative from the Greenway Technical Committee, City of GF engineering and planning departments, as well as the Metropolitan Planning Organization (MPO). Three (3) members within the group be appointed by the group to represent recommendations of the group to the Greenway Technical Committee and other bikeway planning agencies.

**Role and responsibilities.** The Greenway & bike and pedestrian advisory committee will make recommendation on matters pertaining to the development and maintenance of the Greenway and Andy Hampsten bikeway system to the city council.

**Structure of the committee:** Meetings are open to the public. Only the authorized representative of the membership listed above would vote on motions.

**Chairperson:** A Greenway Technical Committee staff member will chair the group. The chairperson will coordinate meetings, agendas, notes, and facilitate the meetings.